

**Minutes of the
Simpsonville City Council
Committee of the Whole
Workshop Meeting
January 26, 2016
6:30 p.m.**

City Council Chambers – 118 N.E. Main Street

CALL TO ORDER – Mayor Curtis

COUNCIL PRESENT – Councilmember Gooch, Councilmember Graham, Councilmember Hulehan, Councilmember Braswell, Councilmember Cummings, Councilmember Lockaby, Mayor Curtis

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS - None

CHAMBER UPDATE – Allison McGarity

- Chamber Annual Banquet will be held March 23, 2016
- Economic Development presentation available
- Handout given to council listing topics of interest

DEPARTMENTAL MONTHLY REPORTS

FINANCIAL UPDATE

CITY ADMINISTRATOR’S QUARTERLY REPORT

DISCUSSION ITEMS

a. ***Police Matter***

- Mutual Aid Agreements. This item will be voted on at next business meeting February 9, 2016.

b. ***Parks & Recreation Matters***

- Swamp Rabbit Trail Update – Update given by Jason Knudsen, Planning Manager.
- Amphitheater Chairs – Presentation by TRZ and vendor to rent 2,500 chairs for 2 years at \$210,000.00 per year with a buy out at the end of 2 years of \$50,000 for a total costs of \$470,000.00. City Administrator Dyrhaug will investigate other options.
- Traffic Control at Heritage Park – The back gate at Heritage Park will be locked to prevent cut-through traffic.

c. ***Public Works Matters***

- Recycling Program – Beginning March 1, 2016 the city will no longer recycle glass. Our Community Relations Specialist will work with Public Works on communicating this change to the citizens.
- Brush/Leaf Pickup Program – Interim Public Works Director, Jay Crawford, proposed adding a third roll cart option, brown in color, for brush and leaf removal. He will bring additional

information to the next workshop meeting. He would also like to change the fee for all cans to \$55.00 per can. Currently we charge \$75.00 for the blue trash can and \$25.00 for the green recycling can.

- Aster Drive Drainage – Public Works looking into several options. There is a possibility to defer 75% of the repair costs with a grant for storm drainage.
- Sanitary Sewer Creek Crossings – FEMA funds are available to repair 7 crossings and change the piers to concrete.
- Sewer Rehab Update – Councilmember Graham requested having the update posted on our web site.

d. ***Administration Department Matters***

- Budget Workshop Dates and times will be discussed at the business meeting on February 9, 2016.
- Financial Report Format – Councilmember Gooch requested the format be changed making the report easier to understand. This item will move to the business meeting, February 9, 2016.
- Court Facility – Public Works working on a solution for a Witness Box.

e. ***Policy Matters***

- Habitat for Humanity – Councilmember Gooch and Councilmember Hulehan gave an update on Habitat for Humanity. Curtis Street and Boyd Avenue issues will be reviewed. Work may start in the spring of 2016.
- Timing of Taking Office – Councilmember Braswell presented need for possible change to Sec. 16-7 of Code to accommodate the possible need for a special meeting of council, which may be prior to newly elected council taking office. This item will move to business meeting, February 9, 2016.
- Roles and Duties of Councilmembers and Mayor – Councilmember Graham proposed training meetings with MASC and ACOG. Many members of council will be attending Hometown Legislative Action Day February 2nd and 3rd as well as taking on-line classes sponsored by MASC. Additional training may be needed at a later date. This item will not move forward at this time.
- Council Rules/Council Comments – Councilmember Hulehan proposed a possible Resolution to adopt Council Rules/Council Comments. This item will move to the business meeting, February 9, 2016.
- Qualifications for Serving on Boards and Commissions – Councilmember Gooch proposed possible policy changes to mirror council qualifications and possible age restrictions for citizens serving on Boards and Commissions. This item will move to the business meeting, February 9, 2016.
- Personnel Records – Councilmember Graham proposed a policy that would require the Human Resources Director, City Administrator, Department Head and Employee to be present if Council requested to review that employees file.
- Human Resources Processes – Policies are being developed to further streamline Human Resources processes. Policy revisions may be ready to present to Council at the next workshop meeting in February.
- Media Relations Policy – Councilmember Gooch proposed that all media requests/events/releases be vetted and cleared through Administration.
- Video Streaming – Councilmember Graham proposed live streaming the council meetings or perhaps posting to YouTube. This item will be discussed further at the next workshop meeting in February 2016.

COUNCIL COMMENTS

ADJOURNMENT

- Motion by Councilmember Lockaby with a 2nd by Councilmember Gooch to adjourn. Motion carried unanimously.