

RESOLUTION R-2026-10

A RESOLUTION APPROVING AN UPDATED FEE SCHEDULE FOR FREEDOM OF INFORMATION ACT REQUESTS FOR INCLUSION IN FISCAL YEAR 2026-2027 BUDGET TO GO INTO EFFECT IMMEDIATELY

WHEREAS, the City of Simpsonville processes public records requests pursuant to the South Carolina Freedom of Information Act, S.C. Code § Title 30, Chapter 4; and

WHEREAS, S.C. Code § 30-4-30(B) authorizes a public body to establish and collect reasonable fees for the search, retrieval, redaction, and copying of public records; and

WHEREAS, the City currently utilizes a fee schedule to calculate such costs, but a formal record of City Council approval has not been identified; and

WHEREAS, City Administration and the Simpsonville Police Department have reviewed and updated the fee schedule to improve clarity, consistency, and efficiency in processing requests across departments; and

WHEREAS, the proposed updates include, among other items, establishing a flat rate for reports, clarifying provisions for victims of crimes, adjusting thresholds for staff time charges, and streamlining payment practices; and

WHEREAS, City Council finds that adopting an updated fee schedule is necessary to ensure transparency, consistency, and compliance with state law while maintaining reasonable access to public records.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Approval of Fee Schedule. The updated Fee Schedule for Requests Under the Freedom of Information Act (Fee Schedule), attached hereto as Exhibit A, is hereby approved.

2. Incorporation into Budget. The approved Fee Schedule shall be incorporated into the Fiscal Year 2026–2027 Budget and shall serve as the City of Simpsonville’s official fee schedule for processing Freedom of Information Act requests.

3. Immediate Effect. Resolution R-2026-10 and the approved Fee Schedule shall take effect immediately upon adoption.

4. Future Application. The approved Fee Schedule shall remain in effect for future fiscal years unless amended or repealed by subsequent action of Simpsonville City Council.

ADOPTED this 14th day of April, 2026.

CITY OF SIMPSONVILLE, SOUTH CAROLINA

BY: Paul Shewmaker

Paul Shewmaker, Mayor

ATTEST:

Ashley Clark

Ashley Clark, City Clerk

APPROVED AS TO FORM:

Daniel Hughes

Daniel Hughes, City Attorney